



उ०प्र० डिजाइन एवं शोध संस्थान, लखनऊ
U.P. Institute of Design & Research, Lucknow

(सूक्ष्म लघु एवं मध्यम उद्यम विभाग, उ०प्र० सरकार की स्वायत्तशासी संस्था)

हरिहरपुर, नियर- देलही पब्लिक स्कूल, राबर्टस लाइन,

अमर शहीद पथ, लखनऊ- 226002

कार्यालय दूरभाष- 0522-3547084, वेबसाइट- www.upid.ac.in, ई-मेल-admin@upid.ac.in



पत्रांक 274 / उ०प्र० डि० संस्थान(ल.) / 2025-26 दिनांक: 13/02/2026

Request for Proposal for
Empanelment of Technical Support Agency for implementing skill
development program in Uttar Pradesh

Proposal to be submitted in the Office at Amar Shaheed Path,
opposite Ansal Golf City,
Near Delhi Public School, Roberts Lines,
Lucknow, Uttar Pradesh 226002

Director

UP Institute of Design and Research (UPIDR)
Amar Shaheed Path, opposite Ansal Golf City,
Near Delhi Public School, Roberts Lines,
Lucknow, Uttar Pradesh 226002

Email: director@upid.ac.in

Website: <https://upid.ac.in>

Disclaimer

The information contained in this Notice inviting application document or subsequently provided to Applicant(s), whether verbally or in documentary or any other form by or on behalf of the UPIDR or any of their employees or advisors, is provided to Applicant(s) on the terms and conditions set out in this application Document and such other terms and conditions subject to which such information is provided.

This application Document is neither an agreement nor an offer nor invitation by the UPIDR to the prospective Applicants or any other person. The purpose of this application Document is to provide interested parties with information that may be useful to them in preparing their technical proposals pursuant to this application Document.

This application document includes statements, which reflect various assumptions and assessments arrived at by the UPIDR in relation to the Assignment. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require. This application Document may not be appropriate for all people, and it is not possible for the UPIDR, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this application Document. The assumptions, assessments, statements and information contained in this application Document may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this application Document and obtain independent advice from appropriate sources. The information provided in this application Document to the Applicant(s) is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law.

UPIDR accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein. UPIDR, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant or Applicant under any law, statute, rules or regulations or tort, principles of restitution for unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this application Document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Tender Document and any assessment, assumption, statement or information contained therein or deemed to form part of this application Document or arising in any way in this Application Stage.

The UPIDR also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from any Applicant upon the statements contained in this Tender Document. UPIDR may be in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this application Document. The issue of this application Document does not imply that UPIDR is bound to select a Applicant or as the

case may be, for the Assignment and the UPIDR reserves the right to reject any or all of the Applicants or Proposals without assigning any reason whatsoever.

The Applicant shall bear all its costs associated with or relate to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by UPIDR, or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will be borne by the applicant. UPIDR shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Applicant in preparation or submission of the Proposal, regardless of the conduct or outcome of the application Process.

NOTICE INVITING PROPOSAL

Date:

The Director, UP Institute of Design and Research (UPIDR) invites proposal for Empanelment of Technical Support Agency as per the details given below -

Description/ Particulars	Details
Proposal document fees (Non-Refundable)	Rs. 10,000.00 (TEN THOUSAND RS ONLY)
Earnest Money Deposit (3%)	Rs. 46,72,800.00 (Fourty Six Lakh Seventy Two Thousand Eight Hundred Rs Only)
Last Date & Time of proposal Submission	23.02.2026 (05:00 PM)

The prospective participants may download the detailed RFP document in this regard from - www.upid.ac.in
For queries, if any, email: admin@upid.ac.in

Director UPIDR

1. Data Sheet Schedule of Process:

Sn. No.	Particular	Details
1	Name of the Authority	UP Institute of Design and Research (UPIDR)
2	Date of Publication of RFP	23.02.2026
3	Proposal Due Date (Bid Submission Closing Date and Time)	23.02.2026 (05:00 PM)
4	Earnest Money Deposit (EMD) (Refundable)	EMD @3% of contractual value payable as RTGS/NEFT or in the form of Demand Draft favoring "U P INSTITUTE OF DESIGN LKO" drawn on any Nationalised/scheduled commercial bank payable at Lucknow. Exemption of EMD will be given to MSEs. Registered only in U.P.
5	Performance Security	Performance security of 3% of contractual value in the form of Demand Draft/ Fixed Deposit favoring "U P INSTITUTE OF DESIGN LKO" drawn on any scheduled commercial bank payable at Lucknow or Bank Guarantee. All incidental charges whatsoever such as premium etc. with respect to the Performance Guarantee shall be borne by the Bidder. This Deposit / Bank Guarantee will remain with the UPIDR for 12 Months beyond the completion of all contractual obligations of the Tenderer including warranty obligations if any. Subject to the terms and conditions in the Performance Bank Guarantee, at the end of 12

		<p>Months, the Performance Bank Guarantee may be discharged/ returned by the UPIDR upon being satisfied that there has been due performance of obligations of the Bidder under the Agreement. However, no interest shall be payable on Performance Guarantee.</p>
6	Mode of submission of Proposal	Hard copy of Proposal shall be submitted at UPIDR office, Amar Shaheed Path, opposite Ansal Golf City, Near Delhi Public School, Roberts Lines, Lucknow, Uttar Pradesh 226002
7	List of documents to accompany the bid	<ul style="list-style-type: none"> i) Bid Proposal form (Annexure III). ii) EMD in the form of Demand Draft/RTGS/NEFT. iii) Certificate of Incorporation/ Registration/ Copy of Partnership deed or any other document to prove proprietorship. iv) Copy of Valid Pan Card v) Copy of MSME registration certificate. vi) Supporting document proven 20 years of incorporation to be submitted vii) GST certificate viii) Supporting Document/certificate proven NSDC partnership. ix) Copy of CSR-1 certificate x) Documentary proof for registered office in Uttar Pradesh. xi) Similar contracts/work order/LOA for three of financial years (2022-23, 2023-24, 2024-25) to be submitted. xii) Supportive documents viz. work orders/agreements/LOA/experience certificate/completion certificate etc. to be submitted along with table-1 (enclosed). xiii) Supportive documents viz. work orders/agreements/LOA/experience certificate / completion certificate etc. as proof of experience for implementation of projects. xiv) Supportive documents viz. work orders/agreements/LOA/experience certificate / completion certificate etc. proven Govt. skill development projects in at least any 05 states of India be submitted. xv) Copy of the ITRs, Audited Balance Sheets and Profit & Loss accounts of last three FYs (2022-2023, 2023-2024 & 2024-2025) duly certified by CA (with UDIN number.) xvi) CA certified turnover certificate with UDIN No. to be submitted for last three

		FYs (2022-2023, 2023-2024 & 2024-2025). xvii) E-stamp Notarized on Rs. 100/- in this regard should be submitted (annexure - 1 to be submitted). xviii) Annexure 2 for power of attorney
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Notice Inviting Applications

UP Institute of Design and Research (UPIDR) invites applications/ proposals from technical support agency.

UPIDR reserves the right to cancel any or all the applications or annul the application process without assigning any reason thereof.

1. The applications may be submitted in sealed closed envelope to UPIDR at Amar Shaheed Path, opposite Ansal Golf City, Near Delhi Public School, Roberts Lines, Lucknow, Uttar Pradesh 226002.
2. Applications may be submitted starting from RFP Published date. Last date of receipt of application at UPIDR.

Instructions to Applicants

1. Request for proposal:

UP Institute of Design and Research (UPIDR)
 Amar Shaheed Path, opposite Ansal Golf City, Near Delhi Public School, Roberts Lines, Lucknow, Uttar Pradesh 226002
 Website: <https://upid.ac.in>
 E-Mail: director@upid.ac.in

UP Institute of Design and Research (UPIDR) invites applications/ proposals from experienced Firms/Agencies for Empanelment as Technical support agency for Government Skill Development projects.

1.1 About UP Institute of Design and Research (UPIDR):

Uttar Pradesh Institute of Design and Research (UPIDR) is a leading institution dedicated to fostering creativity, innovation, and excellence in design education. Established with a vision to empower aspiring designers, UPIDR offers a dynamic learning environment that combines theoretical knowledge with practical skills.

At UPIDR, we believe in nurturing talent and providing our students with a strong foundation in design principles across various disciplines.

Our experienced faculty members, who are industry experts themselves, guide and inspire students to push boundaries and explore their creative potential.

Our state-of-the-art facilities and cutting-edge resources enable students to engage in hands-on learning experiences, encouraging them to develop innovative solutions to real-world design challenges.

We emphasize a multidisciplinary approach, fostering collaboration and cross-pollination of ideas among our diverse student community.

1.2 Minimum Eligibility Criteria:

Interested agencies must meet the following eligibility criteria:

Sn. No.	Eligibility criteria	Documents to be submitted
1	<p>The applicant should:</p> <ul style="list-style-type: none"> i) be firm/company or Society incorporated in India under the Companies Act, 1956 or Companies Act, 2013 or The Societies Registration Act, 1860 and subsequent amendments thereto or a partnership Agency registered under LLP Act, 2008/Indian Partnership Act, 1932 or a proprietorship Agency. ii) have a valid PAN CARD iii) Completed at least 20 years of incorporation as on date of proposal submission iv) have GST registration in Uttar Pradesh v) have NSDC partnership. vi) have valid CSR-1 certificate vii) The bidder must have their registered office in Uttar Pradesh. 	<ul style="list-style-type: none"> 1. Certificate of Incorporation/ Registration/ Copy of Partnership deed or any other document to prove proprietorship. 2. Copy of Valid Pan Card 3. Supporting document proven 20 years of incorporation to be submitted 4. GST certificate 5. Supporting document/certificate proven NSDC partnership. 6. Copy of CSR-1 certificate 7. Documentary proof for registered office in Uttar Pradesh. 8. Copy of MSME registration certificate.
2	<p>Experience criteria:</p> <ul style="list-style-type: none"> I. Three years (Fy- 2022-2023, 2023-2024 & 2024-2025) of experience in relevant field from govt. dept. II. Must have trained at least 50,000 candidates under state/central govt. scheme since incorporation. III. Must have experience of implementation of projects. IV. Must have implemented Govt. skill development projects in at least any 05 states of India. 	<ul style="list-style-type: none"> I. Similar contracts/work order/LOA for financial years (2022-2023, 2023-2024 & 2024-2025) to be submitted. II. Supportive documents viz. work orders/agreements/LOA/experience certificate/completion certificate etc. to be submitted along with table-1 (enclosed). III. Supportive documents viz. work orders/agreements/LOA /experience certificate / completion certificate etc. as proof of experience for implementation of projects. IV. Supportive documents viz. work orders/agreements/LOA/experience certificate / completion certificate etc. proven Govt. skill development projects in at least any 05 states of India be submitted.

3	Turnover criteria: Minimum Average annual Turnover of INR 500,00,000.00 (INR Five Crore only) from govt. skill training program of the firm/company or Society/LLP etc. for the last three FYs (2022-2023, 2023-2024 & 2024-2025).	<ul style="list-style-type: none"> • Copy of the ITRs, Balance Sheets and Profit & Loss accounts of last three FYs (2022-2023, 2023-2024 & 2024-2025) with UDIN No. duly certified by CA • CA certified turnover certificate stating average annual turnover from govt. skill training program with UDIN No. to be submitted for last three FYs (2022-2023, 2023-2024 & 2024-2025).
4	Non- Blacklisted: <ul style="list-style-type: none"> • The applicant should not have been blacklisted by any State Government / Central Government / or any State / Central PSU / Autonomous bodies. Notarized affidavit in this regard should be submitted. 	E-Stamp Notarized on Rs. 100/- in this regard should be submitted (annexure -1).
5	Power of Attorney (if applicable)	To be submitted (annexure -2).

1.3 Scope of work:

The scope of work includes, but is not limited to:-

- Proposed job roles under this training are as follows:-
 1. Assistant Designer- Apparel, Made ups and Home Furnishings
 2. Fashion Designer
 3. Costume Designer
 4. Layout Designer

i. Candidates Mobilization / Outreach:

- a. Conduct outreach and awareness campaigns to attract candidates from targeted groups, including women, SC/ST, minorities, and economically weaker sections.
- b. Identify and enroll candidates based on eligibility criteria.
- c. Assist candidates in identifying suitable training modules based on their interests and job aspirations.

ii. MIS data updation:

- a. Maintain a comprehensive MIS database for tracking trainee enrolment, training progress, and placement details.
- b. Regularly update data on the central portal as mandated by the scheme.
- c. Provide necessary Reports and documentation with photographs for audits and evaluations.
- d. Report collection from training centres.
- e. Track and validate outcome data uploaded on SIDH.
- f. Compile and analyse **placement and outcome reports** at district, sector, and job-role levels.
- g. Prepare and submit **periodic MIS reports** to the UPIDR.
- h. Identify trends, gaps, and performance issues in post-training outcomes.

iii. Trainer's Deployment

- a. *Technical Support Agency* is supposed to deploy trainers certified by NCVET-recognized Awarding Bodies / SSCs for the relevant job roles.
- b. Validate trainer details uploaded on SIDH portal, including:
 - Qualification and certification validity
 - Job role alignment
 - Experience and domain expertise
- c. Ensure trainers meet Scheme Specific eligibility norms, including refresher or ToT requirements, if any.
- d. Ensure trainer mapping with batches and centres to avoid duplication or non-compliance.
- e. Maintain a verified trainer database for monitoring and reporting purposes.

iv. Training Quality Assurance:

- a. Develop and apply **quality assurance frameworks, checklists, and SOPs** in line with Scheme Specific guidelines and instruction issued by UPIDR.
- b. Deliver training based on syllabus approved/recommended by relevant ministry.
- c. Assign qualified trainers to each batch.
- d. Review compliance with:
 - Approved curriculum and training hours
 - Trainer deployment and certification
 - Infrastructure, labs, and equipment readiness
 - AEBAS attendance norms
- e. Monitor **training delivery quality**, including teaching methodology, practical exposure, and trainee engagement.
- f. Each training center must mandatorily be equipped as per Scheme Specific guideline.
- g. Verify accuracy and consistency of **portal data, attendance records, and batch documentation**.
- h. Identify gaps, non-compliance, or quality deviations and issue **written observations/advisories**.
- i. Maintain **inspection reports**.
- j. Empaneled Technical Support Agency shall strictly follow **scheme-specific guidelines issued by ministry and any other direction issued by Director, UPIDR** while implementing the training program.
- k. Provide raw material and equipment job role wise
- l. Cross-check trainer mapping with batches and centres to avoid duplication or non-compliance.
- m. Conduct **scheduled and surprise inspections** of Training Centres (physical and/or virtual).

v. OJT/Project planning:

- a. Communicate Scheme Specific **OJT / project work norms** to Training Centres.
- b. Provide assistance regarding **standard operating procedures (SOPs), formats, and checklists** for OJT / project implementation.
- c. Guide centres on:
 - Eligibility and duration of OJT
 - Documentation and reporting requirements
 - Co-ordinate with the proposed OJT partners
 - Alignment of OJT with the approved job role and curriculum
- f. Monitor OJT through **portal data review/field verification** and communicate to the UPIDR.
- g. Maintain records of OJT and **approved OJT partners**.

- h. As per the guidelines, **On-the-Job Training (OJT)** shall be conducted, and all documents related to **OJT/RTD** must be mandatorily uploaded on the designated portal.

vi. **Others:**

- a. Verify completion of **training milestones** (enrollment, training completion, assessment, certification, outcomes).
- b. Verify data related **Skill India Digital data, AEBAS attendance records, and assessment/certification status.**
- c. Submit **supporting documents** against claims.
- d. Identify and communicate **discrepancies or deviations** to centres and UPIDR.
- e. Support the implementing authority in compliance with **financial norms, GFR, and PFMS requirements and other requirement.**
- f. **Sub-contracting or Franchising Not Permitted**
- g. Scrutinize financial claims for **completeness, accuracy, and adherence to approved targets and timelines.**
- h. Identify and communicate **discrepancies, ineligible claims, or deviations** to Training Centres.
- i. Violation of this clause will result in **immediate cancellation** and **blacklisting** from future bids.

vii. **Payment Schedule**

- a) All taxes and duties are applicable as per laws.
- b) If amount exceed to the fixed amount, it will be bear by the selected agency itself. Any claim will not be entertained by the department regarding this.
- c) Payment shall be paid after deduction of **10% (TEN PERCENT)** centage of Uttar Pradesh Institute of Design and Research from common cost norms category wise and extent guideline decided by Director, UPIDR.

"Annexure A"

GENERAL INSTRUCTIONS FOR THE APPLICANTS

1. All the terms and conditions of the application and the advertisement in the newspaper will form part of the agreement.
2. UPIDR reserves the right to call for any clarification/ papers required for scrutiny from anyone including the applicant. UPIDR is free to take any clarification or document or certificate from the associated institutes and other agencies for scrutiny purpose or for deciding on the application.
3. UPIDR reserves the right to cancel the application process or reject any or all of the tender(s) received, without assigning any reason thereof.
4. Application fees: All applicants are requested to furnish non-refundable application fees of Rs. 10,000/- along with the application proposal in the form of RTGS/NEFT/Demand draft mode only as per the following bank details:
Name of the account holder: U P INSTITUTE OF DESIGN LKO
Bank account no.: 10248240991
IFSC Code: SBIN0061418
Name of the Bank: State Bank of India (SBI).
5. The entire project shall be implemented strictly in accordance with the directions and guidelines issued by UPIDR.
6. UPIDR shall have full authority to monitor, inspect, and audit the project.
7. In the event of any irregularity, UPIDR shall have the right to terminate the agreement.
8. In case of any discrepancy related to training, assessment, attendance, or document upload, the concerned organization shall be solely responsible.
9. UPIDR reserves the right to cancel the process of selection at any time without assigning any reasons thereof.
10. Estimated amount may vary.
11. **Commercial condition:-**
Apart from the above, each bidder is required to fulfil the following terms and conditions:-
 - a) **Earnest Money Deposit and Processing Fee** (Exemption of EMD will be given to MSEs. Registered only in Uttar Pradesh)
Each bidder is required to submit Rs. 46,72,800.00 (Fourty Six Lakh Seventy Two Thousand Eight Hundred Rs Only) as Earnest Money Deposit (EMD) (@3% of the bid value) in the form of NEFT /RTGS/ Demand Draft in favour of **U P INSTITUTE OF DESIGN LKO** payable at Lucknow.
Bank Details:
Name of Account holder: **U P INSTITUTE OF DESIGN LKO**
Bank Account No.: **10248240991**
IFSC Code: **SBIN0061418**
Bank Name: **State Bank of India (SBI).**
 - EMD should be submitted along with the proposal.
 - No interest shall be payable by UPIDR for the sum deposited as Earnest Money Deposit.

- No bank guarantee will be accepted in lieu of the Earnest Money Deposit.
- The EMD of the unsuccessful bidders would be returned after award of the contract.
- EMD of the successful bidder shall be returned only after receiving the prescribed performance security.

EMD may be forfeited if:

- If a bidder withdraws his proposal or increases his quoted prices during the period of bid validity or its extended period, if any; or
- In the case of a successful bidder if the bidder fails to sign the contract for any reason not attributable to UP Institute of Design and Research (UPIDR) Or to furnish Performance Bank Guarantee (PBG) within time.
- Bids submitted with EMD not valid in the specified period will also be rejected.
- During the bid process, if any information is found wrong/manipulated/ hidden in the bid. The decision of UP Institute of Design and Research (UPIDR) regarding forfeiture of EMD and rejection of bid shall be final & shall not be called upon question under any circumstances.

b) Performance Security

Selected bidder will have to submit a Performance Security equivalent to 3% of the total contract value of job for 01 year in the form of the Demand Draft/ Fixed Depositor bank guarantee from a scheduled nationalized/commercial bank in favour **U P INSTITUTE OF DESIGN LKO**, within 10 days of issue of letter for performance security. Performance Security will remain valid even after 60 days beyond the satisfactory completion of job.

The successful bidder has to renew the bank guarantee/draft on same terms and conditions for the period up to the contract including extension period, if any.

Performance Guarantee would be returned only after successful completion of job assigned to them after adjusting/recovering any dues recoverable/ payable from/by the Agency on any account under the contract.

12. Force Majeure:

- For the purposes of this assignment, "Force Majeure" means an event which is beyond the reasonable control of a Party, and which makes a Party's performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible in the circumstances, and includes, but is not limited to, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or other adverse weather conditions, strikes, lockouts or other industrial action (except where such strikes,

lockouts or other industrial action are within the power of the Party invoking Force Majeure to prevent), confiscation or any other action by government agencies.

- Force Majeure shall not include
 - (i) any event which is caused by the negligence or intentional action of a Party or agents employees thereof, nor
 - (ii) any event which a diligent Party could reasonably have been expected to both
 - (A) take into account at the time of the conclusion of the Agreement and
 - (B) avoid or overcome in the carrying out of its obligations hereunder.
- Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder.
- UPIDR will decide the eventuality of Force Majeure which will be binding on both the parties.
- Subcontracting or Franchising not permitted
 - (i) not allowed to subcontract any part of the training activities.
 - (ii) cannot operate training centers via franchise arrangements. Violation of this clause will result in immediate cancellation of selection and blacklisting from future bids

13. Contract Period:

- The contract with the selected agency remains valid for the project duration or for the period as specified by **UPIDR**, whichever is applicable.
- Training of all candidates must be mandatorily completed on or before **15.03.2026**.

14. Application Procedure:

- Interested organizations shall submit their **proposal** on or before the prescribed deadline.
- Proposals received **after the due date and time** shall not be considered.

Annexure 1

(100 Rs E-stamp after RFP publish date)

शपथ पत्र

सेवा में,

निदेशक,

उत्तर प्रदेश इंस्टीट्यूट ऑफ डिजाइन एंड रिसर्च (UPIDR)

हरिहरपुर, नियर- देलही पब्लिक स्कूल, राबर्टस लाइन, अमर शहीद पथ,

लखनऊ- 226002

मैं.....पुत्र/पुत्री/पत्नी.....अ
धिकृत हस्ताक्षरी मै0.....आपके संस्थान द्वारा ट्रेनिंग इन्फ्रास्ट्रक्चर
पार्टनर्स की सेवा हेतु प्रकाशित अभिरुचि की अभिव्यक्ति (ई०ओ०आई०) आमंत्रण संख्या.....
दिनांक हेतु अपना आवेदन पत्र निम्न शर्तों का पूर्ण अनुपालन किए जाने की
प्रतिबद्धता के साथ प्रस्तुत कर रहा/रही हूँ।

1. मैं यह घोषणा करता/करती हूँ कि मेरे द्वारा बिड डॉक्यूमेंट की सभी शर्तों को ठीक से पढ़ व समझ लिया है और मैं उनसे सहमत हूँ।
2. मेरे या मेरी फर्म द्वारा सभी शर्तों का समग्रता एवं निष्ठा से पालन किया जायेगा।
3. मेरे द्वारा आवेदन पत्र में किसी भी प्रकार के तथ्यों को छुपाया अथवा गलत प्रकार से प्रस्तुतीकरण नहीं किया गया है।
4. चयन होने की स्थिति में निर्धारित मानकों एवं निर्धारित समय सीमा के अंतर्गत कार्य पूर्ण न करने की दशा में निदेशक, उत्तर प्रदेश इंस्टीट्यूट ऑफ डिजाइन एंड रिसर्च (UPIDR), लखनऊ द्वारा लिया गया निर्णय मुझे स्वीकार्य होगा तथा हुई राजकीय क्षति की प्रतिपूर्ति हेतु यह संस्था सहमत है।
5. मेरे/संस्था द्वारा नियम/मानक के अनुरूप गुणवत्तापूर्ण कार्य किया जायेगा।
6. मेरी फर्म को किसी राज्य सरकार, केन्द्र सरकार अथवा राज्य सरकार/केन्द्र सरकार के किसी प्रतिष्ठान/अभिकरण के द्वारा कभी भी ब्लैक लिस्टेड नहीं किया गया है।
7. मुझे/मेरी फर्म को कभी भी दिवालिया घोषित नहीं किया गया है।
8. मुझे/मेरी फर्म को किसी आपराधिक मामले में सिद्ध दोष घोषित नहीं किया गया है।
9. फर्म यह सुनिश्चित करेगा/करेगी कि समझौते/कार्यादेश के अंतर्गत प्रदत्त सेवाओं के संबंध में उसका किसी भी प्रकार का हितों का टकराव नहीं है तथा वह किसी ऐसे कार्य, अनुबंध या दायित्व में संलग्न नहीं है, जो इस परियोजना के निष्पादन को प्रभावित कर सकता हो।
10. मेरे या मेरी फर्म द्वारा प्रशिक्षण, मूल्यांकन, उपस्थिति एवं दस्तावेज (आधार कार्ड और बैंक पासबुक की कॉपी) अपलोड में किसी भी प्रकार की गड़बड़ी हेतु मेरी संस्था स्वयं उत्तरदायी होगी।

भवदीय,

प्राधिकृत हस्ताक्षरकर्ता

संस्था/फर्म का नाम एवं

पदनाम व मुहर

Power of Attorney (PoA)

Bidders must submit a **Power of Attorney (PoA)** authorizing are presentative to sign and act on behalf of the bidder. The PoA should follow this format:

Power of Attorney

Know all men by these presents that we, [Name of the Company/Firm] incorporated under the laws of [Country] and having our registered office at [Address] do hereby appoint and authorize [Name of the Authorized Person], [Designation] to represent us and sign any documents in connection with the proposal for the transformation of the UPIDR Initiative.

Authorized Signature

[Signature of Principal
Officer]

[Name]

[Designation]

[Date]

(I) Particulars of the Bidder
 A. General Information

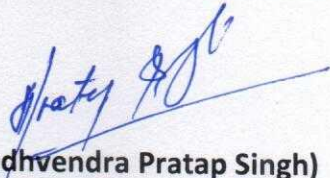
1	Name of the firm/Proprietor/ company	
2	Date of establishment/ Incorporation	
3	Registered Office Address	
4	Correspondence Address	
5	Constitution of the bidding vendor	
6	GSTIN (Copy enclosed)	
7	PAN of the firm/ company/proprietor (Copy Enclosed)	
8	Details of contact person	
9	Details of the authorised signatory	
10	PAN of the proprietor/ directors/partners/ authorised signatories	
11	Bank Account Details (Copy of the cancelled cheque enclosed): Name of the Bank: Bank A/c NO. Branch Address: IFSC code:	
12	Whether blacklisted by any Govt. depts./ Public sector co.	
13	Any other details	

Table -1

S.No.	Office Name	Order Date	Page no.	Number of candidate trained
1				
2				
3				
-				
-				
Total				

Note:- Kindly submit work order/relevant document (preferred language Hindi & English) duly signed by competent authority.

Note- Payment shall be paid after deduction of 10% (TEN PERCENT) centage of Uttar Pradesh Institute of Design and Research from common cost norms category wise and extent guideline decided by Director, UPIDR.


(Madhvendra Pratap Singh)
Finance & Account Officer